NOTICE OF PUBLIC MEETING

Wednesday, Sept. 21, 2005

ADMINISTRATIVE COMMITTEE

DOOR COUNTY COURTHOUSE

County Board Conf. Rm. (A324)

Oversight Committee for Child Support, Corporation Counsel, County Administrator, County Clerk, Human Resources, and Veteran's Service Office

AGENDA

- I. Call Meeting to Order at 1:00 p.m.
- II. Adopt Agenda
- III. Approve Minutes: 08/16/05 Regular Meeting; 8/23/05 joint meeting w/Law Enforcement; & 8/30/05 Special Meeting
- IV. Communications
 - A. Letter from District Attorney
- V. Public Comment
- VI. New Business
 - B. Administrator
 - 1. Review / Approve 2006 Budgets:
 - a. Administrator
 - b. County Board
 - c. Medical Examiner
 - 2. Funding Commitment to DCEDC
 - 3. Insurance Issues
 - 4. FYI
 - C. Child Support
 - 1. Review / Approve 2006 Budget
 - 2. Litigation/Other Matters Update
 - D. Corporation Counsel
 - 1. Review / Approve 2006 Budget
 - 2. Litigation/Other Matters Update
 - E. Human Resources
 - 1. Leave of Absence Notification
 - a. Jay Lemens, Highway Department
 - 2. Completion of Probationary Period
 - a. Rich Propsom, SWCD, October 18, 2005
 - 3. Review and take action to create Personnel Policy and Procedure 390 Wireless Device Policy
 - 4. Review Policy 135.5 Interview Policy
 - 5. Review 2006 Reclassification Request: Sally Baudhuin (bring your materials from the 8/30/05 meeting)
 - 6. Review Part Time / LTE Pay Rates for 2006
 - a. Part Time Pay Rates
 - b. Regular Reoccurring Part Time Pay Rates
 - 7. Review Annual Salary Family Court Commissioner
 - 8. Review / Approve 2006 Budget
 - 9. Request to establish eligibility list for Medical Examiner Investigator
 - 10. Personnel Transactions
 - F. County Clerk
 - 1. Review / Approve 2006 Budget
 - G. Veteran's Service Office
 - 1. Review / Approve 2006 Budget
 - H. County Board
 - 1. County Board Per Diem

VII. Adjourn into Executive Session for:

- 1) the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session per S.S. 19.85 (1)(e)—Courthouse Grievance 2005-02–1:15 p.m.
- 2) the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per S.S. 19.85 (1)(c) (1) Annual Performance Evaluation for Rod Dequaine, Child Support Director/Attorney
- VIII. Reconvene Into Open Session
- IX. Recommendation / Decision Regarding Closed Session Matter(s)
- X. Next Meeting Date
- XI. Vouchers, Claims and Bills
- XII. Adjourn